

License # \_\_\_\_\_  
Wallet # \_\_\_\_\_  
Sticker # \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Issued \_\_\_\_\_  
Expires \_\_\_\_\_

**CITY OF MUSCATINE**

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Greater Muscatine Chamber of Commerce and Industry

Address: 100 W. 2nd Street

Telephone Number: 563-263-8895

E-mail Address: rpaulsen@muscatine.com

2. Type of event that is planned:

American Queen Voyages will be porting in Muscatine Saturday, October 22. We will need to block off space for the 5 motorcoaches the night before for parking on the river, as well as during the day for them to pick up guests departing from the boat. We will also need the parking space blocked off between Muscatine Travel and the National Pearl Button Museum to accommodate the length of the bus.

3. Proposed location:

Harbor next to Pearl City Station

4. Date(s)/Time(s): 10/21 & 10/22

5. Expected length of use: Afternoon of 10/21 - afternoon of 10/22

6. Expected size of group: 100-350, unknown how many guests will be getting off the boat

7. Names of any person or persons in charge of the proposed use at the specified location:

Rebecca Paulsen - GMCCI

Address(es): Same as above

Telephone Number(s): \_\_\_\_\_

E-mail Address(es): \_\_\_\_\_

8. Names and addresses of any persons to be featured as entertainers or speakers:

NA

9. List mechanical or electronic equipment to be used:

NA - Shelly from AQV will be contacting Carol with trash and water needs, if any.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

5 motor coaches will be taking guests to and from the excursion stops. Guests may get off the boat and walk the riverfront or to downtown.

11. Number and types of animals to be used:

NA

12. A description of any sound amplification to be used:

NA

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Rebecca Paulsen will be the primary point of contact.

14. All plans for the provision of security:

There will need to be a security sweep prior to the boat's arrival. This information will be provided to the City Administrator by Shelly at AQV

15. Beer or wine consumption? Yes \_\_\_\_\_ No X

16. Describe any items to be sold or distributed:

None

17. Is water connection requested: Yes X No \_\_\_\_\_

18. Is electricity requested: Yes \_\_\_\_\_ No N

19. Have you provided a layout site plan for your proposed activity or event? Yes X No \_\_\_\_\_

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Rebecca Paulsen  
Authorized Representative

8/29/2022  
Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

Comments:

YES     NO    Richard Klimes    Sep 14, 2022  
Richard Klimes (Sep 14, 2022 15:49 CDT)  
Parks & Recreation    Date

Approval subject to attendance at pre-event meeting  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

YES     NO    Jodi Royal-Goodwin    Sep 12, 2022  
Jodi Royal-Goodwin (Sep 12, 2022 14:20 CDT)  
Community Development    Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

YES     NO    Brian Stineman    Sep 12, 2022  
Brian Stineman (Sep 12, 2022 15:12 CDT)  
Public Works    Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

YES     NO    Brett Talkington    Sep 13, 2022  
Brett Talkington (Sep 13, 2022 08:25 PDT)  
Police Chief    Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

YES     NO    Jerry Ewers    Sep 13, 2022  
Jerry Ewers (Sep 13, 2022 10:26 CDT)  
Fire Chief    Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FINAL APPROVAL:**

YES     NO        9/15/22  
City Administrator    Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_